

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	08/01/2026
Decision Maker (Officer):	Kieran Charles – Head of Sport and Leisure
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4(ii) – Part 3.39). The Corporate Director Place and Wellbeing has delegated operational matters relating to the re-painting of Clacton Leisure Centre to the Head of Sports and Leisure.
Identify which Portfolio Holder(s)/Committee Chairman consulted?	N/A
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	A) To undertake a contract variation to extend the agreement with RedEgg Painting for the additional amount of £12,276 to include the painting of additional doors and woodwork at Clacton Leisure Centre to bring it up to a presentable standard and keep the redecoration in-keeping throughout the site. B) The use of Clacton Leisure Centre revenue budgets for this procurement, which is aligned with the financial planning and governance framework of Tendring District Council.

	Specifically, this additional expenditure of £12,276.00 will be drawn from the approved Revenue Budget for Clacton Leisure Centre, under repairs and maintenance) as set out in the General Fund Budget and Council Tax report, which was formally adopted by Full Council during the budget-setting process for years 25/26. This gives a new total amount for these works totalling £36,793.00. C) To enter into a TDC services contract with RedEgg Painting for the painting works at Clacton Leisure Centre, for full contract amount of £36,793.00.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	The interior of Clacton Leisure Centre is showing signs of wear and requires a refresh to restore it to the standard expected by our members. RedEgg Painting was awarded the contract following the initial RFQ process, having been the only bidder - https://tdcdemocracy.tendringdc.gov.uk/ieDecisionDetails.aspx?id=13912&LLL=0 A contract variation, along with a TDC services contract, is required to incorporate the painting of the remaining doors and woodwork that was previously overlooked. Carrying out this work will ensure uniform quality, present a professional finish across all areas, and bring every space up to current standards.
Highlight any associated risks/finance/legal/equality considerations:	Financial Risk – Going back out to market with an additional RFQ process may result in a different contractor having a winning bid, and the standard of painting and paint materials may not match, leading to poor visual outcome and the potential for the works needing to be re-done at a sooner interval. In addition, going back to RFQ will mean that the existing painting works would be delayed risking additional closures of certain areas, rather than completing all at one time and lead to a loss of income. Legal Risks – If work are completed by different contractors, if there are any snagging issues it may result in each contractor not taking responsibility and claiming it is the work of the other. There could be a difference in workmanship and the types of materials used. Equality Risk – The equality risks are low for this type of works, but by using a contract variation, colour schemes will be in-keeping, there will be continuity in workmanship. The contractor is familiar with the building, access points and accessible walkways and entrances so will cause less disruption than potentially changing contractor part way through the works. Additional communications will be written and distributed to members to keep them updated with the ongoing works. Clear signage will also be used around the building.

NEW : Details of Local Government Reorganisation and/or Devolution considerations	This will not be affected by LGR as is a one-off expenditure to refresh the painting of Clacton Leisure Centre.																				
Details of any Alternative Options Considered and rejected (together with reasons):	It could be that the additional works do not take place at all, but these areas would remain tatty and detract from the rest of the work invested in to create a clean and modern space back up to standard. These areas, if left, would also continue to deteriorate and would not be cost effective in the long run.																				
Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision) If relevant, a note of the dispensation granted by the Monitoring Officer:	N/A																				
Reason Decision, or supporting Report, is not published:	<table border="1"> <tr> <td>x</td> <td>Not applicable – Decision [and report] to be published</td> </tr> <tr> <td colspan="2">If Report is not to be published – tick one of the following boxes:</td> </tr> <tr> <td></td> <td>The report supporting the Decision contains confidential information</td> </tr> <tr> <td></td> <td>The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</td> </tr> <tr> <td></td> <td> - Relates to an individual </td> </tr> <tr> <td></td> <td> - Likely to reveal the identity of an individual </td> </tr> <tr> <td></td> <td> - Relating to financial or business affairs of a person or organisation </td> </tr> <tr> <td></td> <td> - Relates to a claim for legal professional privilege in legal proceedings </td> </tr> <tr> <td></td> <td> - Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment </td> </tr> <tr> <td></td> <td> - Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime </td> </tr> </table>	x	Not applicable – Decision [and report] to be published	If Report is not to be published – tick one of the following boxes:			The report supporting the Decision contains confidential information		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:		Relates to an individual		Likely to reveal the identity of an individual		Relating to financial or business affairs of a person or organisation		Relates to a claim for legal professional privilege in legal proceedings		Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment		Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
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<i>Tick one or more of the specific exemptions,</i> <u>and</u> <i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i>																					

	<u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information Reasons:	

Officers

Signed: Title: Head of Sport & Leisure

Signed: Title:

In consultation with:

Signed:

Signed: **Section 151 Officer (if required)**

Signed: **Monitoring Officer (if required)**

Dated: